



ATFA PRODUCT ENDORSEMENT

Application and Agreement

For Adhesives, Coatings and Moisture Barriers

Products must be from companies that are members of the ATFA

Products may be manufactured locally or overseas

Criteria to be met

- Product information available online.
- A full description of the product including the features of the product, what the product is to be used for and available sizes.
- Full instructions on how to use the product.
- Information on the safe use of the product.
- Information of correct storage, handling and disposal of the product.
- General information on who stocks the product.
- Contact details by phone and email for technical advice.
- For coatings and moisture barriers, meet an emission target of 140 gram per litre or less of volatile organic compound and for adhesives 100 grams per litre or less of volatile organic compound (demonstrated via provision of laboratory certification).
- Material Safety Data Sheet (MSDS) which is easily accessible.
- Compliance with the ATFA Timber Flooring Manual.

Applicant Initials:

Confirmation of criteria must be provided by the manufacturer to ATFA for verification and assessment. ATFA must be satisfied that:

Product use instructions satisfactorily cover the necessary areas including preparation of the substrate and methods to assess suitability, application tools and methods, information on other products that may need to be used with the product, product open times and shelf life, limiting weather conditions, information on curing times before use, other limitations of use.

Products have correct labelling that should include hazard class, 24 hour emergency contact, use by date and safe use, and that the company has a formalised system to deal with complaints and possible product issues.

Products meet current environmental requirements in terms of VOC emissions, in particular comply with the ATFA targets and that the company is actively working toward 'greener products'.

New products being introduced to the market have been tested to Australian conditions and are compatible with Australian timber flooring products. That any limitations are known and openly publicised. This includes limitations associated with humidity, temperature, moisture and substrate.

Costs per endorsement

The cost structure is based on an initial application and desk audit to verify the credentials of the product put forward, plus an annual fee, which includes a check to verify that conditions with that product have not altered. Note: An endorsement is for one product only and subsequent products must be applied for separately.

Initial application and annual fee for first year: \$1100.00 per product.

Annual Renewal fee: \$330.00 per product.

Applicant Initials:

Recognition process

Once product endorsement is approved by ATFA, the ATFA Endorsed product logo may be affixed or printed on to the packaging of that product (e.g. can, wrapper, box, container). ATFA will provide temporary license to use its trademark during the approved endorsement period.



Endorsed Product

Visit www.atfa.com.au for
endorsement criteria

Dispute Resolution

In the case of a dispute arising, ATFA will action its Dispute procedures (as per the inspection system) and fees will be attributable to the actioning party. Fees commence at \$900.00.

Termination

The ATFA reserves the right to decline providing its endorsement of any product applied for and also to terminate the endorsement of a product forthwith at the sole discretion of ATFA at any time and any application fee shall, if the product endorsement is declined or terminated, be completely forfeited to the ATFA.

Applicant Initials:

Applicant indemnity

In applying to have a product endorsed, the applicant agrees to indemnify ATFA as follows:

1. We acknowledge that by having a product endorsed by ATFA there is no joint venture or partnership created between our company and ATFA and we do not obtain any proprietary interests in the assets of ATFA.
2. We agree to inform ATFA of any legal proceedings commenced against our company during the term of our endorsement with ATFA and acknowledge that ATFA may terminate our endorsement and/or membership without notice in the event that judgment against me remains unsatisfied for 28 days or we are convicted of an offence subject to imprisonment.
3. We agree to indemnify ATFA from all claims, losses, costs and damages which are made against ATFA arising from any product failure, insolvency, breach of contract or negligence.

Application

Name of Applicant _____

Name of Business _____

Member Number _____

Address of Applicant _____

Phone _____ Email _____

I agree to uphold all requirements of this agreement (signed) _____
Please also initial pages 1 to 3 and return the entire agreement.

What you need to provide with this application:

- A documented response to all criteria listed on page 1 of this agreement.

For Internal Use Only

Criteria:	Visit Date:	Outcome:
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