



BIO-DATA FEEDBACK FORM

This information will assist our industry to assess its own size and subsequently justify recognition and assistance from the Government. Your assistance to accurately complete this document would be greatly appreciated.

All information will be treated as strictly confidential and only used for the production of non identifiable, high level industry statistics.

Please return by Monday 15 February 2010 - Fax 1300 36 1793

Company name:

Phone No: () Email:

Address:

Town: Postcode:

Contact Person: Title:

Q1. Please indicate your **major sector(s)** in order of priority (1 being the highest):

Sector	Please number
Timber flooring installer (strip)	
Installer, sander and finisher	
Sander and finisher	
Floating floor installer	
Parquetry installer, sander and finisher	
Cork installer, sander and finisher	
Builder	
Architect	
Specifier	
Retailer of carpet	
Retailer of timber	
Supplier of timber	
Wholesaler of timber	
Manufacturer/ supplier of bamboo	
Supplier of coatings, adhesives, abrasives and fillers	
Supplier of equipment	
Producer of timber flooring	
Producer of coatings	
Producer of adhesives	

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Sector (continued)	Please number
Producer of fillers	
Producer of abrasives	
Producer of moisture barriers	
Industry Consultant	
Association	
Government Agency	
Other (please state)	



PLEASE ADD INFORMATION BELOW WHERE APPLICABLE

Q2. *Number of employees – please state total for each: (include yourself)*

Total Number of staff in the business: _____

Male : _____ Female : _____ = Total _____

How are they employed?

Full Time : _____ Part-Time : _____ = Total _____

Casual : _____ Contractor : _____

Q3. *Total number of staff in each age group*

16 - 20 : _____ 21 - 30 : _____ = Total _____

31 - 40 : _____ 41 - 60+ : _____

Q4. *Number Of Staff In Each Category*

Managers : _____

Administrative : _____

Professional (e.g. Architects, specifiers) : _____

Tradespeople : _____

Sales & personal service : _____

Plant & machine operator/driver : _____

Labourers or others : _____

Q5. *Qualifications held by Staff, please state number of staff with*

Degree Or Higher : _____

Diploma : _____

Certificate III or IV (other than trade) : _____

Trade Certificate : _____

Certificate I or II : _____

No Qualification : _____

Q6. *Other Employment Details*

Number of staff with **Non-Speaking English** Background : _____

↳ If so, mainly which languages (please state)?

Number of staff who are Aboriginal Or Torres Strait Islander : _____

Number of staff with a numeracy or literacy deficiency : _____

Number of staff with a disability: _____

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Q7. What is the approximate gross turnover (\$) of your business per annum (please circle one)?

\$20K - \$50K \$50K - \$100K \$100K - \$250K \$250K - \$500K \$500K - \$1million
\$1million - \$2million \$2million - \$5million \$5million - \$10million \$10million plus

Q8. Is the business **rurally** based? (please circle) Yes / No

Q9. Is your business Small (1-20 employees), Medium (20-200) or a Large enterprise (200+)?
(please circle) Small / Medium / Large

Q10. What type of **training** is undertaken by your business (please tick)?

TAFE : _____	Private provider : _____
In-house : _____	atfa: _____
Other (please state): _____	None : _____

Q11. Are you satisfied with the training undertaken (please circle)? Yes / No

Q12. Are you aware that an apprenticeship exists for timber flooring (please circle)? Yes / No

Q13. Has the company been involved with recognition of prior learning (RPL) ? Yes / No

Q14. Do you have an access & equity policy (please circle)? Yes / No

Q15. Any economic, government policy, technological, industrial relations or other influences affecting the business? Please state:

Q16. Do you intend to increase or decrease your **workforce** in the next two years (and by how much)?

Q17. What **changes** do you foresee to your goods or services in the next two years?

Q18. Do you predict a higher or lower economic contribution for your business in the next two years?

Q19. What **new skills** will you require in the next two years?

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Q20. Do you want any form of **regulation** in the future (please circle)?

None/ Industry Regulated/ Government Licensing

Q21. What is the employee retention rate like in your business?

turnover in (please estimate number for each)

6-12 months : _____

2-3 years : _____

5 Yrs : _____

Q22. Mainly in which age group does this occur? _____

Q23. Can you find skilled people easily (please circle)?

Yes / No

Q25. Please state the **type of training** do you require :

Q26. What do you consider are the **priorities** for the timber flooring industry in the next 2 years?

Q27. What is your preferred method of **communication** with atfa?

By postage : _____

By email : _____

By sms : _____

By fax : _____

By phone: _____

Website: _____

By other (please state) : _____

Q28. What do you **most value** about your atfa membership (please state)?

Q29. What other associations are you a member of (please state)?

Q30. Will you be attending the next atfa **Convention** in Sydney (please circle)? Yes / No
If No, why? _____

Thank you for taking the time to complete this important survey.

Please return ASAP

Fax back on 1300 36 1793.